The following varieties of tree have been planted in the Woodland to date:

**acer; alder; beech; chestnut; fruit; ginkgo; hawthorn; liquidambar; oak; plum; rowan; walnut**

You can check to see if any of these varieties are available for sponsorship, and where they are planted, by clicking on the “Filter by availability” button and selecting the “Available” option. This option also indicates which plots are currently empty.

**Before sending this form to the Parish, please check for availability of trees and plots with St Clement’s Parish Hall, La Grande Route de la Côte, St Clement, Jersey JE2 6FP, telephone 01534 854724, email** **parishhall@stclement.je****, as the website may not reflect the most up-to-date position. Please contact the Parish Hall with any questions you may have relating to the Woodland.**

*You may wish to add a sentence or two in appreciation of the above:*

Dedicated to

Telephone or email

 *(so that we can contact you in case of query)*

Type of Tree *(check availability with Parish Hall)*

Plot Reference *(check availability with Parish Hall)*

Name of Sponsor

**Please tick this box if you would like the information relating to this tree to be included in the Woodland Database on the St Clement’s Parish Church website (which it is maintaining on behalf of the Parish)**

*If you do not tick the box, the website will show that the sponsor of the tree, the person or persons to whom it has been dedicated, and any dedication text, are “Private”.*

Please print and deliver this form in a sealed envelope marked "**Private & Confidential - WOODLAND**" to the Parish Hall in order to reserve trees. All trees are subject to availability. Payment will be due as soon as we have confirmed to you that a tree is available.

OAK, BEECH & WALNUT £165

BIRCH £200

OTHER VARIETIES price on application

*This form will be kept until such time as the information has been added to the website, after which it will be disposed of.*

**DATA PROTECTION**

**PRIVACY:**

The Parish of St Clement (the Parish) is registered with the Office of the Information Commissioner in Jersey and is a controller; as defined by the Data Protection (Jersey) Law 2018 (DPJL), of the information (personal data) you provide in connection with your application to sponsor a tree in the Woodland which is owned by the Parish. Your data will be shared with St Clement’s Parish Church, which processes details relating to the Woodland on its website on behalf of the Parish. St Clement’s Parish Church is also registered under the DPJL.

**WE COLLECT:**

Your personal details (name, title, contact details, details of who the tree will be in memory of or dedicated to. All personal data is stored securely and is retained in accordance with the Parish's Data Retention Policy.

**TRANSFER OF PERSONAL DATA TO THIRD PARTIES:**

Each of the parishes has information sharing and other agreements in place between themselves and with other Government and Law Enforcement agencies and IT service providers. These serve to protect your information in accordance with the DPJL. They set out what a third party may do with your personal data, including to prevent and detect crime, for law enforcement or to protect individuals from harm or injury.

**YOUR RIGHTS:**

You can ask us for a copy of the information we hold about you in order to correct or update it. You can ask us to stop or restrict the processing of your personal data at any time.

You can complain to the Parish about the way your personal data is used at St Clement Parish Hall, c/o The Data Protection Officer, La Grande Route de la Côte, St Clément, Jersey JE2 6FP or to the Office of the Information Commissioner at 2nd Floor, 5 Castle Street, St Helier, Jersey JE2 3BT, telephone 01534 716530, email enquiries@jerseyoic.org.

Please refer to the Privacy Notice on our website <https://stclement.je/policies/> or ask a member of your Parish Hall team for more information.